**OVERTON PARISH COUNCIL**

**Meeting**

Minutes of the Meeting of Overton Parish Council held in Overton Memorial Hall on Monday

13th September 2021 at 7.00pm

**Parish Councillors Present:** J Higginson (Chair)

 S Ayrey

J Dean

 D Edmondson

 S Bargh

 P Fleming

 G Webber

**Also Present:** D Clarke (Clerk) and 5 members of the public

**Apologies:** All members were present

The Chairman, J Higginson welcomed those in attendance and opened the meeting at 7.00 pm.

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| **Item No.** |  | **Action** |
| **21-288** | **Declarations of Interest**There were no declarations of interest. |  |
| **21-289** | **Dispensations**There were no requests for dispensation. |  |
| **21-290** | **Open Section for members of the public to speak**Brian Holmes, for the Trustees of Sunderland Point Mission Church, who are now the owners of the building, gave the PC an update on the Mission Church project. The building will be converted for community and educational use as a heritage centre and also to provide a refuge during flooding emergencies. At present the building is without a mains water supply and the Trustees ask the PC if it will cover the cost of connection to the water main estimated at £ 954.80 inclusive of VAT. Rachel O’Neil on behalf of the charity Team Reece asked if the PC would contribute £1500 towards the cost of a Halloween fundraising event to be centred on Trailholme Wood. The PC had contributed to this event in 2020 which was well received but due to the Covid pandemic had been somewhat limited in scope. The 2021 event would be more ambitious. It would be necessary to purchase equipment, which could be used by the community for future events, consumables and hire a generator. The plan was to make this an annual event and so build up its fundraising potential.Tim Wingate, secretary of Overton Bowling Club, reported that the cost of sanitary ware which the PC at its meeting on 09 August 2021 had resolved to purchase for the new toilets at the bowling green would cost £1038.28 plus VAT. The PC had authorised expenditure of £950.00 plus VAT. He asked if the PC would pay the increased cost’The Parish Council will consider all these requests under the item Grants and Donations during the meeting.Clare Osborne outlined her concerns about speeding in the village and the hazards created by the lack of off-street parking particularly in Main Street. She had been in contact with the highway authority who were unable to offer any solution.The PC acknowledged the problems of speeding and parking. The speed indicator device which is deployed at various locations in the village is intended to create awareness of the 20mph speed limit. As yet a solution to the parking problem has not been found. | **Clerk** |
| **21-291** | **Minutes of the previous meeting**The minutes of the meeting of the Parish Council on Wednesday 9th August 2021 were received. Item 21-267 was amended to record that Ms D Leach had attended the meeting in person to ask about the provision of adult gym equipment. Subject to that amendment the minutes were approved as a true record for signature by the Chairman. | **Clerk** |
| **21-292** | **Matters arising from the minutes**There were no matters arising from the minutes. |  |
| **21-293** | **Coronavirus – Contingency planning** There were no changes to current policy. |  |
| **21-294** | **New Clerk**There were no candidates for the post. |  |
| **21-295** | **Bank Mandate – Review**Efforts to revise the mandate were continuing. | **JH** |
| **21-296** | **Registration of Parish Council Property**Copies of documents relating to unregistered parish council land had been forwarded to solicitors., | **Clerk** |
| **21-297** | **Defibrillators – Update**There had been some difficulty in communicating with the owner of 5 Church Park. Lancaster City Council and North West Ambulance Service had been asked to confirm approval of the preferred location for the defibrillator.**Resolved:** The PC will acquire a plastic defibrillator cabinet similar to the one at St Helen’s Church. Costs for the cabinet and defibrillator to be obtained for consideration at the next PC meeting. | **Clerk** |
| **21-298** | **Green Team****Resolved:** A site meeting at Trailholme Wood to bearranged to identify action necessary to ensure that the wood is accessible to all members of the community**.**   | **Clerk** |
| **21-299** | **Grants and Donations**Rachel O’Neil had asked the PC for a donation of £1500 for the Team Reece Charity to assist in the cost of a Halloween fundraising event centred on Trailholme Wood. Some of the equipment needed would be available for use by the community in future events.**Resolved:** The Parish Council will make a donation to Team Reece of £1500 to assist with the costs of the event.Brian Holmes had asked the PC if it would meet the cost of connecting a water supply to the Mission Church at Sunderland Point. The Mission Church was now owned by the Trustees of Sunderland Point Mission Church who had developed a project to convert the building for community use, including a heritage centre and as a refuge from flooding. The connection of a water supply was an essential first step. In 2019 United Utilities had estimated the cost of connection at £954.80 inclusive of VAT.**Resolved:** The Parish Council will reconsider this request on production of an up to date estimate of cost.At its meeting on 9 August 2021 the Parish Council resolved to purchase sanitary ware for the new toilets at the bowling green at an estimated cost of £950 plus VAT. Tim Wingate, secretary of the Bowling Club, reported that the actual cost was £1038.28 plus VAT of £207.66 making a total of £1245.94. He asked if the PC would meet the increased cost.**Resolved:** The Parish Council will meet the increased cost of £1038.28 plus VAT for the sanitary ware. | **Clerk** |
| **21-300** | **Grounds Maintenance**There was no action to report. |  |
| **21-301** | **Playground Inspection, maintenance and safety issues**As reported at the August PC maintenance work to be carried out by Lancaster City Council has not yet started. A further reminder will be issued. Fitting of new bearings to the roundabout is in hand, repairs will also be made to the safety matting. | **Clerk****JH** |
| **21-302** | **Road Maintenance, Cleansing & Safety**A report of a blocked gully at Chapel View had not resulted in any action by the County Council. An inspection will be made to check if the gully is the responsibility of the highway authority.County have indicated that resurfacing of Pedder Grove and Road is scheduled for the Autumn and that refreshing of road markings in the Overton area will be carried out at the same time. | **Clerk** |
| **21-303** | **Planning**There were no planning applications to consider. | **Clerk** |
| **21-304** | **Sunderland Point Road – warning signs**The warning sign at the Sunderland Point end of the causeway had been damaged, presumably by debris in the tide. Proposed additional signage will be held in abeyance pending repairs to the sign. | **Clerk****JH** |
| **21-305** | **Sunderland Point Toilets**At the August meeting to PC resolved to authorise the purchase of cleansing materials at cost of £70 plus VAT. In the event the materials cost £78.60 plus VAT.**Resolved:** Payment of £78.60 plus VAT be authorised for the purchase of cleansing materials. | **Clerk** |
| **21-306** | **Adult Gym Equipment**There was no report on the provision of outdoor adult gym equipment. This item will be carried forward to the next PC meeting | **Clerk** |
| **21-307** | **Overton Flag**Sketches of designs for an Overton Flag were shown to the PC. The designs will be refined for consideration at a future meeting. | **Clerk****GW****DE** |
| **21-308**  | **Website**The website is operating satisfactorily. | **GW** |
| **21-309** | **National Resilience Strategy – NALC Consultation**The clerk to prepare a response to the consultation. | **Clerk** |
| **21-310** | **Internal Audit**The internal audit is due on 30 September2021. Accounts and supporting documents will be submitted to the internal auditor as soon as possible after 30 September 2021. | **Clerk** |
| **21-311** | **Accounts for Payment**1. **DGS Clarke – Clerk’s salary for August 2021**

£229.08  PAYE Tax £ 45.80 **Payment £ 183.28**1. **HMRC - PAYE Tax £ 45.80**
2. **John Christian Electrical Contractors Ltd**

 **New lighting at SP toilets £**475.00 VAT £ 95.00 **Total £570.00** 1. **RoSPA (Playsafety Limited)**

 Playground safety inspection £103.50 VAT £ 20.70 **Total £124.20** 1. **Thomas Graham & Sons Limited**

Cleansing materials for SP toilets £78.60 VAT £15.72 **Total £94.32** 1. **Dennis Barnfield Ltd –** Fuel and line for strimmer

 £ 27.86 VAT £ 5.57 **Total £33.43** 1. **E.ON Next – Electricity charges SP toilets** 01/08/21 to 31/08/21

 £ 26.06 VAT £ 1.30 **Total £ 27.36** By direct debit on or about 16 Sept 2021. **Resolved:** Accounts be paid as presented. | **Clerk** |
| **21-312** | **Correspondence**1. **18/08/2021 Community Energy revolution –** Request for support of Local Electricity Bill which is being reintroduced to Parliament. If passed the Bill will be a step to enabling local communities to develop green electricity generation facilities and the sale of power to the National Grid. **Noted.**
2. **18/08/2021 North West Air Ambulance Charity –** Letter of thanks for donation.
3. **07/09/2021 RNLI –** Letter of thanks for donation.
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